

**INVENTORY**

TO THE HONORABLE JUDGE OF THE PROBATE COURT OF SAID STATE AND COUNTY:

The following is a true and complete Inventory of the estate, both real and personal, of \_\_\_\_\_ (Minor) (Incapacitated Adult) (Deceased), by \_\_\_\_\_, (Conservator) (Administrator) (Executor):

	<u>ITEM</u>	<u>APPROXIMATE VALUE</u>
1.	REAL ESTATE: (give address)	
	Parcel One: _____	_____
	Parcel Two: _____	_____
	Parcel Three: _____	_____
	Parcel Four: _____	_____
	TOTAL APPROXIMATE VALUE OF REAL ESTATE	_____

2. PERSONAL PROPERTY:

A.	Bank Accounts: (give name of financial institution and account number)	
	1) Savings	
	a. _____	_____
	b. _____	_____
	2) Checking	
	a. _____	_____
	b. _____	_____
	3) Certificates of deposit (give name of institution and amount only)	
	a. _____	_____
	b. _____	_____
B.	Stocks (give no. shares of each company), Bonds (give face amount), and other securities:	
	1) _____	_____
	2) _____	_____
	3) _____	_____
	4) _____	_____
C.	Vehicles: (automobiles, trucks, boats, etc.)	
	1) _____	_____
	2) _____	_____
	3) _____	_____
D.	Other personal property and personal effects:	
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

NUMBER OF ADDITIONAL SHEETS ATTACHED AND MADE A PART HEREOF: \_\_\_\_\_

TOTAL APPROXIMATE VALE OF PERSONAL PROPERY: \_\_\_\_\_

AMOUNT OF BOND POSTED PREVIOUSLY \_\_\_\_\_

AMOUNT OF BOND POSTED HEREWITH \_\_\_\_\_

\_\_\_\_\_  
Signature of Attorney, if any, (CONSERVATOR) (ADMINISTRATOR) (EXECUTOR)  
representing fiduciary  
\_\_\_\_\_  
(Address & Telephone Number)

ORDERED RECORDED \_\_\_\_\_

SWORN TO and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Judge of the Probate Court

\_\_\_\_\_  
NOTARY PUBLIC, OR CLERK, PROBATE COURT

## INSTRUCTIONS

1. Your Inventory as the personal representative of the estate is due within six months of the day on which you qualify. A copy of the inventory shall be delivered to the beneficiaries of a testate estate or the heirs of an intestate estate by first-class mail within six months after your qualification as personal representative.
2. Your Inventory as the conservator of the estate is due within four months of the day on which you qualify.
3. The approximate value assigned to the items listed should be your best estimate of the current fair market value of each. It is not generally necessary to have professional appraisals made unless one of the heirs or creditors of the estate files a request for an appraisal within 90 days of the filing of your Inventory, or unless you really feel you do not know the value of any items to be listed.
4. Your Inventory should be as complete and accurate as possible. Failure to make a correct and timely Inventory would be sufficient ground for your removal.
5. If the total value of the personal property in the estate as reflected on the Inventory comes to more than the amount of bond you filed when you qualified, then you will have to increase your bond to cover that additional amount. Your additional bond, if needed, should be filed at the same time that you file your Inventory, and should be obtained from the same bonding company as the first bond.
6. For additional information, consult your attorney, and check the appropriate O.C.G.A. Section 53-7-30, et seq. or Section 29-2-24. You are welcome also to call this office at (912) 876-3635.
7. Inventory should be made as of the qualification date of the administrator/executor/conservator.

ESTATE NO. \_\_\_\_\_

PROBATE COURT OF LIBERTY COUNTY

IN RE:

ESTATE OF

\_\_\_\_\_,  
(MINOR)(INCAPACITATED ADULT)(DECEASED)

G37 INVENTORY BY \_\_\_\_\_  
M37 \_\_\_\_\_  
A37 \_\_\_\_\_  
W37 (CONSERVATOR) (EXECUTOR) (ADMINISTRATOR)

Statutory Fee:  
Recording:

Law Library Fee:

DATE FILED IN OFFICE: \_\_\_\_\_

\_\_\_\_\_  
DEPUTY CLERK, PROBATE COURT

\_\_\_\_\_  
Print Attorney's Name  
Address: \_\_\_\_\_

\_\_\_\_\_  
Telephone: \_\_\_\_\_

Minutes \_\_\_\_\_

ORDERED RECORDED \_\_\_\_\_

\_\_\_\_\_  
Judge of the Probate Court

