

Magistrate Judges

Chief Magistrate
Melinda Anderson

Associate Magistrates
Angela C. Rogers
Jimmie R. Bomar
Leroy Strickland
Gerald Morris

Staff

Deputy Clerks
Miranda Cole
Wanda Griffin
Lydia Moran
Barbara McCorkle
Whitney Householder
Kim Sachau
Erica Harper

LIBERTY COUNTY MAGISTRATE COURT

Liberty County Justice Center Building
201 South Main Street, Suite 2100
Hinesville, Georgia 31313
(912) 368-2063

Policy for Criminal History Search Requests

The Office of the Magistrate Court of Liberty County does not conduct “criminal history searches” of misdemeanor or felony files.

Parties or agencies wanting or requiring a criminal history search on any individual should follow the procedures detailed in the **Services** menu on the Georgia Bureau of Investigation’s website at **<http://gbi.georgia.gov>** for obtaining criminal history data from local law enforcement agencies and/or the Georgia Crime Information Center.

Copies of specific criminal dispositions may be obtained from this Office upon request and upon payment of costs required by statute (which is \$1.00 per page, plus \$2.50 for certification of the first page and \$.50 for each additional page certified). Requests must include reference to a specific criminal case(s) and defendant(s) name.

Generally, only costs for copies must be paid in advance; however, if copying criminal history data requires more than a quarter hour (15 minutes), a reasonable charge may be collected additionally for search, retrieval, and other direct administrative costs for complying with a request. Pursuant to the Georgia Open Records Act (Title 50, Chapter 8, Article 4), this hourly charge shall not exceed the salary of the lowest paid full-time employee who, in the discretion of the custodian of the records (i.e., the Clerk), has the necessary skill and training to perform the request. Currently, that rate is \$12.94 per hour.