



Liberty County Summer Youth Employment Program

APPLICATION

(2023)



Cover Letter

The Liberty County Board of Commissioners is soliciting young men and young women to participate in its 2023 Youth Summer Employment Program (SYEP). This is a fun and engaging program that mirrors the “real-world” experience in the workplace. All students who complete the submission requirements by the deadline will be requested to attend the interview. Each youth must be accompanied by a parent/guardian during the interview process.

Eligibility

- High School Student ages 14-18 during the 2022/23 School Year (can be a rising freshman)
- Must reside in or attend school in Liberty County.
- Meet a minimum GPA of 2.5.
- Provide own transportation to and from job site.

Steps to Apply

1. Use the QR code, or go to www.libertycountyga.com under “Latest News” and download an application, or simply contact Joseph Mosley at Joseph.Mosley@Libertycountyga.com or by phone at (912) 876-2164 for an application.
2. Submit a complete and timely application form (attached).
3. Submit an original 300-word essay and most recent report card with the application form.
4. Participate in the interview process for final selection.

Timeline of the Program

- Applicant Deadline – Friday, April 7, 2023
- Interview Date – Saturday, April 22, 2023
- Program Orientation – Tuesday, May 23, 2023
- Employment Period – Thursday, June 1 to Friday, July 7, 2023 (except holidays)
- Graduation – Friday, July 7, 2023

The following pages provide the fillable form application and greater details about this five (5) week program.



Liberty County Summer Youth Employment Program APPLICATION (2023)



Deadline for submission: 5:00 PM Friday, April 7

PLEASE TYPE OR PRINT IN THE SPACES BELOW:

Applicant's Legal Name _____

Street Address (no P.O. box) _____

City, State & Zip Code _____

County of Residence _____ Phone Number _____

Email Address _____

Age _____ Grade _____ Name of School _____

Are you able to commit to 100% attendance in the 5-week employment period (June 1 – July 7)? Yes ___ No ___

In your opinion, why is it important to be on time? _____

Parent/Guardian Contact Information:

Name _____ Phone Number _____

CERTIFICATION STATEMENT:

I, the undersigned, and I, the parent/guardian, certify that all the information on this form is true and correct. We understand that our statements are subject to verification. We further understand that I/My child must attend and participate in the Life Skills Sessions, conform to the program rules and regulations, work a minimum of 4 hours/day Mon-Fri, create a project demonstrating work-site experience and competencies, and lastly write and send grammatically correct thank-you notes to the supervisor(s).

Applicant Signature *Date*

Parent/Guardian Signature *Date*

SUBMISSION INSTRUCTIONS:

Please submit this application form by **Friday, April 7 at 5:00 PM** along with the following documents:

- A copy of your most recent School Report Card.
- An original 300-word essay on "Why is it important to have a good work ethic?". *Develop an organized essay that includes an introduction, a body with supportive ideas, and a conclusion with a specific positive action you think will resolve this concern.*

<p>Submit application via mail, email, or in-person to:</p> <p style="text-align: center;">Liberty County Board of Commissioners Attn: Joseph Mosley 112 N. Main St. Room 2200 (in-person) 100 Main St. Suite 1320 (mailing) Hinesville, GA 31313</p>	<p>For more information, please contact:</p> <p style="text-align: center;">Joseph Mosley, Asst. County Administrator Phone: (912) 876-2164 Joseph.mosley@libertycountyga.com</p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



Liberty County Summer Youth Employment Program

APPLICATION

(2023)



About the Program

Objective:

The Liberty County Summer Youth Employment Program (SYEP) is designed to serve as a true learning experience, with targeted lessons about how to obtain, keep employment and thrive in the workforce. The Program carefully strategizes ways to ensure the youth of Liberty County will gain valuable workforce experience working in jobs aimed at cultivating their professional and personal career aspirations.

Program Description:

The Summer Youth Employment Program will offer the community's youth an opportunity to participate in a summer program designed to increase knowledge and provide hands-on experiences that promote employment readiness. The Program's curriculum will span a period of five (5) weeks and will combine both an educational and job experience component.

Those wishing to participate in the Summer Youth Employment Program will navigate an application process designed to mimic 'real world' application experiences. Applicants will initially apply and interview with Liberty County. During this process, applicants will be evaluated on their writing abilities, appearance, critical thinking, and communication skills.

Once enrolled in the Summer Youth Employment Program, participants will receive education through the Life & Social Skills Workshop component that will focus on teaching employment skills including proper attire and appearance, presentation, timeliness, interaction with coworkers, verbal and nonverbal communication, job commitment, phone and social media interactions, etc. Topics would be reinforced with professionals who will act as guest speakers. Work experience will be gained through employment opportunities provided by County government department heads.

During participation in the SYEP, participants will also prepare a presentation outlining their learning experiences. Following the completion of their employment, participants will write thank-you cards to County department heads expressing gratitude for the opportunity of hands-on experience.

The Program will operate for a period of five (5) weeks. Participants will most likely work Monday through Friday, four (4) hours a day (some worksites may require Saturday hours). Each participant will be compensated at a rate of \$9.00 per hour.